

COMMUNITY SERVICE GUIDELINES

Community Service is an important component of the Academy of Finance. **Each student is required to complete twenty hours of community service during each semester**.** Students should complete the community service form that can be obtained in the guidance office, Academy classroom or through teacher's Google Classroom. The completed original form should be given to their Finance Instructor for classroom credit. The students will then turn their forms over to Guidance to be recorded on their academic record. Finance teachers are not responsible for submitting hours to the Guidance office. Please, always keep a personal copy for your permanent records. All hours earned over the summer are accepted, however, two AOF hours are still required.

What do you gain from community service participation?

The Academy recognizes community involvement as a factor necessary in the growth and development of our students. The main objective of volunteering is to develop leadership in young people and to provide a means by which young people can commit their energy and enthusiasm to improving the quality of life in our community, as volunteers in many **non-profit** organizations.

Benefits of Volunteering

- Develop Leadership Skills
- Make new friends
- Help choose a career
- Obtain college and job references
- Learn new skills
- High school scholarship opportunities
- Help other people and the community
- Exceeds graduation requirement

2 hours per semester to be served with AOF/Foundation functions

Community Service Guidelines

- Community service is defined as volunteer service for a **non-profit** agency.
- Community service activities are performed to benefit at least one other unrelated person and for which **no compensation or academic credit is received.**
- *Service to benefit for-profit businesses is NOT allowable to meet this requirement regardless of if unpaid.*
- If you are uncertain, it is advised you check with your teacher BEFORE performing the work.
- The twenty-hour requirement will be included in the students' 2nd & 4th marking period grades.
- All forms will be due ON or BEFORE the due date. **Late forms will be accepted by the Academy Instructors with penalties.**

Due dates: 1st semester – December 4th & December 5th (Late by 11th/12th max.)
 2nd semester – May 6th & May 7th (Late by 13th/14th max.)
 (Depending which day, 1 or 2, you have an AOF class)

Please read the above guidelines, sign and date below before returning to your Finance Instructor.

I have read and agree to the above guidelines and requirements for Community Service for the Academy of Finance at William T. Dwyer High School.

 Student Signature

 Finance Instructor Name

 Student Printed Name

 Parent Signature